

## STUDY ABROAD AT UCLA

### Brief Overview of UCLA & UCLA Extension Courses

Study Abroad at University of California, Los Angeles (UCLA) allows students who are enrolled in degree programs at their home universities to enroll in up to 3 quarters of study at UCLA, either in UCLA or UCLA Extension courses (1 quarter = 12 weeks). Study Abroad students who take UCLA courses will enroll as non-matriculated students and the majority of their classmates will be matriculated degree-seeking UCLA students. Students enrolling in UCLA Extension courses will enroll in the same manner as other American participants, many of whom are working professionals. UCLA Extension offers a variety of courses and types of credit.

UCLA is accredited by the Western Association of Schools and Colleges (WASC), and UCLA Extension is included in the accreditation. All courses and certificate programs offered by UCLA Extension are developed, approved, and administered in accordance with Extension policy and the regulations of the Academic Senate of the University of California.

Following international student (F-1) visa regulations, Study Abroad students must enroll in courses that will be accepted for degree credit by their home universities.

#### Credit-bearing Courses

Courses preceded by "XL 1-199," "X 1-199," and "XLC 1-199" carry transferrable credit within the University of California and have been approved by the UCLA Academic Senate.

- XL courses are equivalent to courses offered on the UCLA campus.
- X courses are structured in accordance with requirements for UCLA undergraduate courses but will include subject matter that is not a part of the regular UCLA undergraduate curriculum.
- XLC courses are UCLA undergraduate courses taught by regular UCLA faculty. Students who are not matriculated at UCLA are permitted to attend, enroll, and record their credit through UCLA Extension.

Explanation of course numbers:

- Numbers 1-99 indicate lower division (1st and 2nd year) undergraduate courses.
- Numbers 100-199 indicate upper division (3rd and 4th year) undergraduate courses.

X 400-499 Courses: Many UCLA Extension courses are designated as X 400-level courses. The syllabus for each X 400-level course, as well as each course instructor, must be approved by the UCLA academic department that is responsible for the content in the course. Many X 400-level courses are accepted for transferrable undergraduate or graduate degree credit; however, the decision to accept these courses rests with the receiving (home) institution. Study Abroad students are required to enroll only in courses offering transfer credit. Thus, they need to obtain approval from an advisor or appropriate official at their home university indicating that transfer credit will be accepted for one or more UCLA Extension X 400-level courses.

X 400-level courses are defined by UCLA Extension as follows: *Generally post-baccalaureate credit-bearing courses and lecture series in professional fields, designed in content, focus, and presentation style to standards of instruction used in professional-level degree programs. Credit earned in these courses may lead to the award of formal certificates by UCLA Extension and may be transferrable for advanced standing in degree programs in professional studies elsewhere, subject to the procedures of the receiving institution.*

#### Transcripts

Study Abroad students will receive UCLA Extension transcripts with UCLA courses prefaced by XLC and UCLA Extension courses prefaced by one of the designations above.

## Permission to Enroll in UCLA Extension X 400-499 Courses

### Student Information

If students wish to enroll in one or more UCLA Extension X 400-level courses, they will need permission from their home university advisor or a designated university official. Students need to present this document with accompanying information and specific X 400-level course description(s) to their advisor or designated university official for written permission to enroll in one or more specific courses.

### Advisor Information

Advisors need to review the accompanying description of X 400-499 courses. We recommend that they review the course description for the specific X 400-level course relevant to the student's interests. Please note that each X 400-level course, as well as each instructor who teaches one of the courses, has been approved by the UCLA campus department which is responsible for the course content.

In accordance with U.S. international student (F-1) visa regulations, Study Abroad students must be enrolled in credit courses that will be accepted by their home universities.

### Advisor Permission to Enroll

As a designated institutional official with authority to approve or reject courses that will be accepted by the student's home university for transferrable credit, your approval is needed in order for the student named below to enroll in one or more UCLA Extension X 400-level courses.

I hereby give permission to \_\_\_\_\_ to enroll for transferrable credit in  
(Student's Name – Please Print)

\_\_\_ any UCLA Extension X 400-level course

\_\_\_ the following UCLA Extension X 400-level course(s):


Advisor's Name (Please Print): \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Advisor's Title: \_\_\_\_\_

Advisor's Contact Information (Phone and/or Email Address): \_\_\_\_\_

Date: \_\_\_\_\_

University or Institution and Location: \_\_\_\_\_